PUBLIC WORKS COMMISSION
SPECIAL MEETING MINUTES
October 5, 2021
8:00 AM

MEETING CALLED TO ORDER
Date/Time: October 5, 2021 / 8:01 AM

PLEDGE OF ALLEGIANCE

ROLL CALL
Commissioners Present: Commissioners Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert
Commissioners Absent: None
Staff Present: Vince Damasse, Josette Descalzo, Samer Elayyan, Shana Epstein, Tristan Malabanan, Ilene Knebel, Teresa Revis, Rob Welch

COMMUNICATIONS FROM THE AUDIENCE
None.

APPROVAL OF AGENDA
By Order of the Chair, the agenda was approved as modified. TAB 2 will be taken later in the meeting due to a scheduling conflict with a presenter.

AYES: Commissioners Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert
ABSTAIN: None
NOES: None
CARRIED

CONSENT CALENDAR
1. Consideration of the Minutes of the Regular Meeting on September 9, 2021

Motion: MOVED by Commissioner Nazarian, SECONDED by Commissioner Nystrom, to adopt the minutes as amended (5/0).

AYES: Commissioner Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert
ABSTAIN: None
NOES: None
CARRIED
REPORTS FROM PRIORITY AGENCIES
Operations Reports from City Departments, Consultants and Outside Agencies
Dr. Pressman was not available. Public Works Director Shana Epstein updated the Commission on the recent MWD retreat/meeting.

CONTINUED BUSINESS
2. Approval of Santa Monica Basin Groundwater Sustainability Plan (Item was taken out of order – after TAB 5)
   Water Resources Manager Vince Damasse gave a verbal update on the item. It is being recommended to move this item forward to City Council to approve the Groundwater Sustainability Plan. The Commission commented and gave feedback.

   Motion: MOVED by Commissioner Nazarian, SECONDED by Commissioner Nystrom, that the Public Works Commission make a recommendation to the City Council to approve the Santa Monica Basin Groundwater Sustainability Plan and to designate a City representative to sit on the Board of the Santa Monica Basin Groundwater Sustainability Agency (5/0)

   AYES: Commissioner Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert

   ABSTAIN: None

   NOES: None

   CARRIED

3. 2020 Water Loss Audit Update
   Water Resources Manager Vince Damasse provided a brief background on the Water Loss Audit Report. He discussed trends, meter usage and leak detection. Psomas Consultant Mike Swan offered additional comments for Commissioners inquiries.

4. Info Asset Management System Update/Inventory Management
   Associate Project Manager Teresa Revis reviewed the Info Asset Management System, the timeline for implementation and system training. She also discussed the Inventory Management System. Deputy Director Michael Hensley answered Commission questions.

NEW BUSINESS
5. A Resolution of The Public Works Commission of the City of Beverly Hills Authorizing Public Meetings to be held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same
   Director of Public Works Shana Epstein explained the Resolution to be adopted to continue virtual Commission meetings. Changes include live comments being accepted telephonically and if there are technical difficulties, the broadcast must cease until it is resolved.

   Motion: MOVED by Vice Chair Millan, SECONDED by Commissioner Greer to accept the Resolution as presented (5/0).

   AYES: Commissioner Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert
6. **Roxbury Park Alternate Water Supply**

Utilities General Manager Rob Welch and Water Resources Manager Vince Damasse presented the item and reported on the possibility of a well location and stormwater diversion. Staff indicated both projects were deemed not feasible to continue due to low production and challenges with water quality and permitting.

**PROJECT UPDATES & STATUS ITEMS**

7. **Public Works Department Response to COVID-19**

Public Works Director Shana Epstein briefly reviewed the report. Booster information has been made available to staff and safety protocols are still being followed.

   The Commission took a break at 9:02 AM.
   The Commission returned at 9:15 AM.

8. **Foothill Water Treatment Plant Update/La Brea Subarea Update**

Project Manager Samer Elayyan presented updates and status of the Foothill Water Treatment Plant Project. Project Manager Tristan Malabanan gave an overview of the La Brea Subarea Project.

9. **Water Efficiency Update**

No report.

10. **Capital Projects Update**

Utilities General Manager Robert Welch reviewed the Water Main Replacement Project, Cabrillo Reservoir Project, Burton Way Median Green Streets, and a brief Metro Purple Line update. Commission question were addressed.

11. **Specific Information and Department Updates**


**COMMUNICATIONS FROM THE COMMISSION**

12. **Chair’s Report**

A Water Ad Hoc meeting was held recently. The Chair encouraged all Commissioners to look at the Urban Forest Management Plan prior to the next Commission Meeting. Kudos for the passing of the plastics ordinance. It was suggested to work on a recycling outreach plan for the community. Recycling bins will be receiving new stickers for further explanation on their use.

**COMMUNICATIONS FROM STAFF**

13. **Director’s Report**

Director of Public Works Shana Epstein explained the organizational chart for the Public Works Department. Upcoming events were reviewed.

**ADJOURNMENT**

Date/Time: October 5, 2021 / 12:05 PM
PASSED AND APPROVED THIS 10TH DAY of NOVEMBER, 2021

Charles Alpert, Chair