

Winter / Cold Weather Guidelines

As the City approaches colder weather, the City has provided these guidelines for #OpenBH businesses. All modifications, installations shall be indicated on the OpenBH application. Upon issuance of an approved permit and corresponding site plan, businesses may move forward with the modifications and/or installations.

To complete an #OpenBH special event permit for outdoor dining or services, applicants need to complete the following for administrative review by City staff:

- [Special Event Permit Application](#)
- Certificate of Insurance (COI), naming the City as additionally insured for \$2M General Liability
- Layout that follows social distancing protocols with specific measurements labeled
- Copy of appropriate Appendix checklist from [LA County Department of Public Health](#)
- Written permission from neighboring business or landlord if expanding in front of other businesses
- [Alcoholic Beverage Control \(ABC\) Permit](#) (if applicable)



HEAT LAMPS/OUTDOOR HEATERS

- Propane-based Heater proposed to be installed within enclosed areas shall require approval from the Fire Department.
- Submit [Fire Code Permit Application](#) for Heaters. No fee for OpenBH participating businesses.
- Heaters shall not be installed under tent/canopies without prior Beverly Hills Fire Department approval.
- Place outdoor heaters on level ground to secure against the likelihood of the element tipping.

TENT/CANOPIES

- Tents/Canopies large than 40 square feet require approval by the City's Building and Safety Department and Fire Department
- Please submit [Tents/Canopies Permit Application](#) for approval. No fee for OpenBH participating businesses
- **Required tent plans/documentation include:**
 - Site Plan (must address -- seating, fire extinguisher locations, & minimum 5-ft egress path)
 - Structural Plans (must address -- dimensions, anchoring details, wind rating, & construction material)
 - California State Fire Marshal Flame Certificate
 - Email: buildingandsafetyinfo@beverlyhills.org and firepermits@beverlyhills.org
- The headroom clearance above the sidewalk shall be no less than 8' and the tent total height no taller than 10'.
- The address number and name of any of the businesses the tent is in front of **must** be visible on the tent, in clear black lettering minimum 6 inches high. This is a requirement not only for the business installing it, but for any business blocked as well.
- Currently, LA County Public Health mandates 3 sides remain open. One side may have a tent wall.
- Electric heat is preferred inside if shown, as propane heaters have different requirements through BHFD. No propane heater may touch any part of the tent or other equipment.
- Any weights or edges of the tent cannot protrude into the travel lane beyond where the deck of a parklet is.
- A minimum 5' pedestrian pathway must be maintained on the sidewalk at all times

