



CITY OF BEVERLY HILLS
455 North Rexford Drive
Beverly Hills, CA 90210
Telephonic/Video Conference

**PUBLIC WORKS COMMISSION
REGULAR MEETING MINUTES**

March 11, 2021
8:00 AM

MEETING CALLED TO ORDER

Date/Time: March 11, 2021 / 8:00 AM

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present: Commissioners Nazarian, Nystrom, Greer, Vice Chair Millan,
Chair Alpert

Commissioners Absent: None

Staff Present: Gil Borboa, Craig Crowder, Vince Damasse, Josette Descalzo,
Shana Epstein, Samer Elayyan, Debby Figoni, Melissa Gomez,
Daren Grilley, Ilene Knebel, Tristan Malabanan

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the agenda.

None

APPROVAL OF AGENDA

By Order of the Chair, the agenda was approved as presented.

CONSENT CALENDAR

1. Consideration of February 11, 2021, Public Works Commission regular meeting minutes.

Motion: MOVED by Commissioner Greer, SECONDED by Commissioner Nazarian to adopt the minutes as presented (5/0).

AYES: Commissioner Nazarian, Nystrom, Greer, Vice Chair Millan, Chair Alpert

ABSTAIN:

NOES: None

CARRIED

REPORTS FROM PRIORITY AGENCIES

Operations Reports from City Departments, Consultants and Outside Agencies

Metropolitan Water District (MWD) Director, Dr. Barry Pressman spoke about the Water Surplus and Drought Management Update.

CONTINUED BUSINESS

2. Emergency Water Storage-Cabrillo Reservoir

Assistant Director Gil Borboa presented this item as an introduction to the establishment of the additional water storage project at Cabrillo Reservoir. There will be a single consultant chosen who is qualified to do the design of the project. The Commission suggested presenting a schedule and timeline well as an Ad Hoc Committee being formed.

3. Water System Cybersecurity

Assistant Director Gil Borboa reviewed a hacking incident in Florida that occurred in February 2021. He explained the 24 hour scheduling of Beverly Hills Water Operations and mentioned the efforts between Public Works and the Information Technology Department to keep the City of Beverly Hills operating systems up to date and following Federal, State and AWWA (American Water Works Association) standards.

4. Update on the Drinking Water Campaign and Reduction of Single-Use Plastic Campaign

Senior Management Analyst Melissa Gomez presented an update of the City's efforts to promote tap water and the single use plastic ordinance that would reduce plastic waste and ban certain materials. A collaboration with the non-profit organization Habits of Waste was outlined.

Public comment: Two emails from Sheila Moravati and two emails from Garrett Larivee were read into the record.

The Commission provided feedback and recommendations.

NEW BUSINESS

5. Fleet & Facilities Services Overview and Accomplishments

Fleet and Facilities Manager Craig Crowder presented the responsibilities of the Fleet and Facilities Divisions. He also reviewed accomplishments, objectives and goals for both bureaus.

The Commission took a break at 9:38 AM

The Commission returned at 9:47 AM

PROJECT UPDATES & STATUS ITEMS

6. Public Works Department Response to COVID-19

No report. The Commission inquired about the City of Beverly Hills receiving COVID relief money, vaccinations and the return to meetings at City Hall.

7. Foothill Water Treatment Plant Update/La Brea Subarea Update

Project Manager Samer Elayyan gave a brief update of the construction of the Water Treatment Plant. Project Manager Tristan Malabanan provided an update of the La Brea Subarea Project.

9. Capital Projects Update (*TAB 9 taken prior to TAB 8*)

City Engineer Daren Grilley gave highlights of the Water Main Project, Alley Paving Project and Metro Project.

8. Water Efficiency Update

Water Conservation Administrator Debby Figoni provided annual water use comparisons, water conservation recommendations, information about Water Tracker and public outreach.

10. Specific Information and Department Updates

No report.

COMMUNICATIONS FROM THE COMMISSION

11. Chair's Report

- The Commission inquired about the upcoming report from Southern California Edison Staff. Director Epstein relayed a complete report will be given in May 2021.
- An Ad Hoc Committee for the upcoming Water Storage Project was suggested. Commissioners Greer and Nystrom were appointed.
- The Commission agreed to change the November Meeting date from November 11 to November 10.

COMMUNICATIONS FROM STAFF

12. Director's Report

- Public Works Director Shana Epstein gave an update on the first phase of the new street sweeping schedule. There will be a town hall meeting April 7th regarding this subject.
- The City will be switching to a Zoom Meeting format in the near future.
- Earth Day will be mostly online this year with one booth at the Farmers' Market. There will also be shredding and a compost giveaway.

ADJOURNMENT

Date/Time: March 11, 2021 / 10:44 AM

PASSED AND APPROVED THIS 8TH DAY of APRIL, 2021



Charles Alpert, Chair